October 1, 2009

Freshman Admission CSUMentor Online Application Instructions

The online admissions application enables students to provide information in a uniform manner.

If you would like to begin entering your academic information before your actually apply for admission, please use the CSUMentor High School Planner.

Grades and coursework entered into your CSUMentor High School Planner will carry over to the admissions application when you are ready to formally apply for admission.

ENROLLMENT INFORMATION

Application Information

Term: Select the term for which you are applying. If the term you wish to apply for is not listed, the campus may no longer be accepting applications for that term, or you may already have submitted an application for that term.

Main campus/Off-campus center: Select the appropriate option. Please note that some campuses do not have off-campus centers. This question will only be displayed for those CSU campuses that offer an off-campus center option.

Intended major: Select your intended major and enter the emphasis/concentration, if applicable.

You should review program descriptions in campus catalogs before you file your application. Options within programs at one campus may be similar to differently named programs at other campuses.

If you are uncertain about your major, you may select 'Undeclared' from the dropdown menu if this campus offers it. We encourage you to use this category if you are unsure about what field to pursue. There are advising and information resources available on each campus to help you select an appropriate major.

Alternate major: Select your alternate major.

Degree objective: Select the degree which you are seeking.

Teacher or other credential program: If you are seeking a teacher or other credential, select the program name and the credential objective.

Housing: Select whether or not you intend to seek campus housing. Please note that some campuses will not ask about your intention to seek campus housing. This question will only be displayed for the CSU campuses that seek that information. Answering "yes" to this question DOES NOT guarantee housing. If you are interested in campus housing, you will need to follow the requirements of the campus for application and eligibility.

Entry Status

Select the entry status with the total number of transferable semester/quarter units of college coursework you will have completed at the time of your entry/re-entry to CSU, including units in progress and planned.

"Graduating high school senior with no college credit" means you:
- Are currently a senior in high school or have graduated from high school AND have *not,* or *will not* have earned any college credit – either by taking college courses or earning credit via AP or IB exams.

"Graduating high school senior with college credit" means you:

- Are currently a senior in high school and *have* or *will have* earned college credit - either by taking a college course prior to the end of the summer immediately following high school graduation or by earning credit via AP or IB exams.

–OR–

Have graduated from high school and have earned college credit while in high school BUT HAVE NOT completed any college courses SINCE the summer immediately following high school graduation.

"Transfer student with fewer than 30 semester/45 unit quarter units" means you:

- Have graduated from high school.

–AND–

- Plan to have fewer than 30 semester/45 quarter college units completed at the time of entry.

"30-59.5 semester units/45-89.5 quarter units" means you:

- Have graduated from high school.

–AND–

- Plan to have between 30-59.5 semester/45-89.5 quarter college units completed at the time of entry.

"60-89.5 semester units/90-134.5 quarter units" means you:

- Have graduated from high school.

–AND–

- Plan to have between 60-89.5 semester/90-134.5 quarter units college completed at the time of entry.

"90 or more semester units/135 or more quarter units" means you:

- Have graduated from high school.

–AND–

- Plan to have 90 or more semester/135 or more quarter units completed at the time of entry.

"Have bachelor's degree or equivalent" means you:

- Currently possess a bachelor's or equivalent degree from an accredited United States university or college and plan to pursue another bachelor's degree.

Previous Application

If you previously sought admission to this California State University campus, enter the most recent term and year (yyyy) for which you applied. If this is the first time you will have applied to this California State University campus, select 'Never applied'.

If you previously attended this California State University campus, enter the most recent term and year (yyyy) during which you were enrolled. If you never attended this CSU campus, select 'Never attended'.

NAME AND ADDRESS

Name(s)

Type your full *legal* name (last, first, middle) in upper and lower case in the space provided. You may use your middle initial in place of your full middle name. If applicable, select the suffix (e.g., Jr., Sr., II, III). Use this name on all correspondence to the university.

Other name(s): If the names that appear on any of your academic records are different from your legal name, type them in the spaces provided, in upper and lower case.

Sometimes students have nicknames or names by which they prefer to be called. For the purpose of this application, however, be sure to *provide only* the *name(s)* by which you are *listed on official transcripts* and documents from testing agencies and other official records, so that all documents can be matched.

If your legal name and the names on all of your academic records are the same, leave this section blank.

Current Mailing Address

Type your number and street or P.O. Box, city, and zip code (or the international postal code if applicable). Select the U.S. state/territory, Canadian province, Mexican state, and country from each respective dropdown menu.

If your address changes after you apply, send your new address to the university's office of admission.

Permanent Address

If your permanent address is the same as your current mailing address, click on the link to copy your current address information into the permanent address boxes.

If your permanent address is not the same as your current mailing address, type your number and street or P.O. Box, city, and zip code (or the international postal code if applicable). Select the U.S. state/territory and country from their respective dropdown menus.

PLEASE NOTE: Some of the address questions on this screen are compared with a national U.S. database maintained by the United States Postal Service. In order to conform to USPS address standards, some of the address information you enter may be reformatted or modified slightly.

If an address cannot be recognized by the database, an error message will appear. You may correct any errors or, if you believe the information to be correct, override this application's checks and proceed with your entry.

If you choose to override this address validation, please make absolutely certain the address you entered is correct. Any errors could delay the processing of your application or the receipt of school materials.

Contact Information

Home telephone: If your current mailing address is in the United States, type your area code and telephone number at your current address in the format: (###) ###-####.

If you do not have a current telephone number in the United States, leave this entry blank.

Daytime/Message telephone: Indicate an area code and telephone number where you may be contacted, different from your home telephone number in the format: (###) ###-####.

If you do not have a second telephone number where you can be reached, leave this entry blank.

E-mail address: If you have an electronic mail (e-mail) account, enter the full address in the space provided. If you have more than one account, enter the address at which you may be contacted the most readily. E-mail is a primary means of communication with applicants. CSU campuses will send important messages to you using the e-mail address that you list on this application. It is your responsibility to check this e-mail account regularly and read your messages from the CSU. Be sure to notify the campus(es) if this e-mail address changes.

PERSONAL INFORMATION

Applicant Information

Social Security Number: Enter your full nine-digit Social Security Number in the space provided (###-##-####). For verification purposes, retype your Social Security Number in the verification field.

If you do not know your Social Security Number or do not have one, leave this entry blank.

You are required to include your Social Security Number on admission application forms to all CSU campuses pursuant to Section 41201, Title 5, Code of California Regulations and Section 6109 of the Internal Revenue Code. CSU campuses may use the Social Security Number to identify your student records maintained in your association with the campus and, if needed, to help collect debts owed the university. Also, the Internal Revenue Service requires the university to file information returns that include the student's Social Security Number and other information, such as the amount paid for qualified tuition, related expenses, and interest on educational loans. That information is used to help determine whether you, or a person claiming you as a dependent, may take a credit or deduction to reduce federal income taxes.

If you do not have a Social Security Number at the time you file the application, you may leave the item blank and the campus will assign a temporary number. However, you should obtain a Social Security Number, unless you are prohibited by law from doing so, and submit it to the university by the time you begin enrollment. Failure to furnish your correct Social Security Number may result in the imposition of a penalty by the Internal Revenue Service.

California Statewide Student ID (for California residents only, if known): The CSIS Student Identifier (SSID) allows an individual student's data to be uniquely distinguishable from that of other students and to be consistently identified over their entire K-12 academic career. The CSIS Identifier (SSID) is a ten digit, random numeric value that is intended to be stored at the student's public school district so that it may be associated with that student. The CSIS Student Identifier is non-personally identifiable back to an individual student. The state will not have access to student names. Click here for more information on the CSIS Student Identifier

Date of birth: Please enter your date of birth in mm/dd/yyyy format. For example, enter 05/08/1965 for May 8, 1965.

Sex: Indicate whether you are male or female by selecting the appropriate option.

Are you a foster youth, orphan or ward of the court or were you until age 18?: Select "Yes" or "No".

California county of residence: Select the California county in which you reside. If you live outside of California, leave this field blank and fill in the next entry.

U.S. State/territory of residence: If you live outside of California, select the U.S. state in which you reside. If you do not reside in the United States, select 'Foreign Country'.

Country of residence: If you live outside the U.S., list the country in which you reside.

Place of birth: Enter the city in which you were born. For the U.S. state/territory and country fields, select the state/territory or country in which you were born.

Country of citizenship: Select from the dropdown list the country of which you are a citizen.

Citizenship status: Select the status of your citizenship. For Immigrant I-551 ("green card") and visas other than F visas and J visas, indicate the date (in mm/dd/yyyy format) on which that status was issued to you. Be prepared to verify your status.

Year moved to U.S.: If you were not born in the United States, enter the year (in the format yyyy) you moved or intend to move to the United States.

Military Information

Indicate whether you have been on active duty in the U.S. military services. If you select "Yes", send a copy of your DD214 or DD295 to the campus admission office for an evaluation of credit once you have submitted this application.

Indicate if you are the dependent of a U.S. active duty service member.

Optional Information

Intercollegiate sports: Indicate whether you are interested in participating in NCAA-sanctioned sports. If yes, please specify the sport.

Parents' highest education levels: Select the highest level of formal education completed by both of your parents. This data will identify first-generation college students and will allow for the analysis of the CSU applicant pool in relation to a changing California demography.

Dependent student income: Under federal regulations, you are considered a dependent student if you are under 24 years of age unless you are a graduate student, are married or have dependents other than a spouse, are a foster youth/orphan/ward of the court, or are a veteran or active duty member of the U.S. armed services.

If dependent, estimate parents' 2009 gross annual income and indicate family size including your parents, yourself, and other dependents.

Independent student income: If independent, estimate your income and spouse's income if married and indicate your family size including yourself, spouse, and other dependents.

CALIFORNIA STATE RESIDENCY INFORMATION

Your responses to these questions are required for the campus to make a preliminary assessment of your residency status for admission and tuition purposes. The campus may request additional information prior to making a final residency determination. (Education Code Section 68041)

Residency Classification Information

Under California law, each campus must determine the residency status of all new and returning students. Nonresidents are required to pay nonresident tuition and meet other conditions. Generally, to be eligible for a resident classification, an adult (independent) student must have established and maintained permanent residence in California at least one year prior to the residence determination date. Minors (dependent students) derive residency status from their parents. The residence determination dates for each academic term are:

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RESIDENCE DETERMINATION DATES

	Quarter Calendars	**Semester Calendars**
Fall	September 20	September 20
Winter	January 5	January 5*
Spring	April 1	January 25
Summer	July 1	June 1

*Applies only to winter term at CSU Stanislaus

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Proof of residence requires evidence of both physical presence and intent to remain indefinitely in California at least one year before the residence determination date. In addition, other rules and exceptions apply. Failure to complete all residence questions may result in a nonresident classification or denial of admission.

If you are considered a minor or dependent student based on your date of birth, term of enrollment and foster youth/orphan/ward of the court status, you will be presented with the following questions. You should respond to these questions as they pertain to the parent/guardian with whom you most recently resided.

What U.S. state/territory does your parent regard as his/her permanent home: Select the appropriate answer.

Does your parent claim California residency: Select the appropriate answer.

Has your parent lived in California continuously since his/her birth: Select the appropriate answer.

If no, when did his or her stay in California begin: Please enter in mm/dd/yyyy format.

If you are considered a majority/adult or independent student based on your date of birth, term of enrollment and foster youth/orphan/ward of the court status, you will be presented with the following questions. You should respond to these questions as they pertain to you.

What U.S. state/territory do you regard as your permanent home: Select the appropriate answer.

Do you claim California residency: Select the appropriate answer.

Have you lived in California continuously since birth: Select the appropriate answer.

If no, when did your stay in California begin? Please enter in mm/dd/yyyy format.

Previous Residences Outside the State of California: If applicable, indicate the places you lived before your/your parent's present stay in California began. For each location, enter the state or country, the dates of your stay (in mm/yyyy format), and the parent or guardian with whom you resided. (If you are an adult/independent student, you should enter "Not Applicable" in the "Parent:" box.)

DEMOGRAPHIC INFORMATION

To conform to new guidelines from the Federal government, the California State University must collect from students detailed information about their ethnic and racial backgrounds. This information will not affect any student's application for admission.

These new guidelines from the Federal Office of Management and Budget (OMB) define ethnicity and race as separate concepts. The guidelines advise that, wherever possible, separate questions should be asked on each concept. According to OMB, the new guidelines accommodate "the increasing diversity of our Nation's population, stemming from growth in interracial marriages and immigration." The CSU application reflects the intent of the new guidelines. Applicants are first asked to self-identify their ethnic origin and then they are asked to choose the race or races with which they most closely identify.

Ethnicity

In accordance with the OMB guidelines, ethnicity is defined as being "Hispanic or Latino" and "Not Hispanic or Latino." In general, OMB defines ethnicity or origin as the heritage, nationality group, lineage, or country of birth of the person or the person's parents or ancestors before their arrival in the United States. The CSU application lists 23 separate Hispanic or Latino identities that are associated with the peoples of Mexico, Central America, South America, the Caribbean, and Spain. People who identify their origin as Spanish, Hispanic, or Latino may be of any race.

Race

The racial identifications listed in the CSU application span the minimum 5 racial categories called for by the OMB guidelines:

- White
- Black or African-American
- American Indian or Alaska Native
- Asian
- Native Hawaiian or other Pacific Islander

The new racial categories are similar to the categories found in older versions of the CSU application. The important difference now is that applicants can select two or more categories to self-identify their racial origins. A second difference is that applicants can now respond to more explicit options.

Below are the U.S. Census definitions for the minimum 5 race categories required by OMB:

1. "White" refers to people having origins in any of the original peoples of Europe, the Middle East, or North Africa. It includes people who indicate their race or races as "White" or self-identify with terms like Irish, German, Italian, Lebanese, Near Easterner, Arab, or Polish.
2. "Black or African American" refers to people having origins in any of the Black racial groups of Africa. It includes people who indicate their race or races as "Black," "African American," "Nigerian," or "Haitian."
3. "American Indian and Alaska Native" refers to people having origins with the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment. The 30 tribal entities listed in the CSU application focus on tribal affiliations found in California. For example, the list includes "Chumash," "Paiute," or "Shoshone." The list also contains three generic categories for tribal entities whose origins are outside California.
4. "Asian" refers to people having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent. It includes people who indicate their race or races as "Asian Indian," "Chinese," "Filipino," "Korean," "Japanese," "Vietnamese," "Burmese," "Hmong," "Pakistani," or "Thai."
5. "Native Hawaiian and other Pacific Islander" refers to people having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. It includes people who indicate their race or races such as "Native Hawaiian," "Guamanian or Chamorro," "Samoan," or "Tahitian." In all, the categories listed in the CSU application span 24 identities associated with Polynesia, Micronesia, and Melanesia.

Question 1a: With regard to your ethnicity, do you consider yourself Hispanic or Latino? Select the appropriate answer. If you answer "Yes", you must answer Question 1b. If you answer "No" or "Decline to State", please proceed directly to Questions 2 and 3.

Question 1b: If you indicated above that you consider yourself Hispanic or Latino, please select the ONE category that best describes your background. Select the appropriate answer. If you select "Other Hispanic or Latino", please provide more detailed information in the text box provided.

Question 2: Regardless of your answer to question 1a above, please select below one or more of the following groups in which you consider yourself to be a member. There are five sub-questions and an option to decline to state. Select the option or options that best describe you. You can select up to five total responses. If you select one of the "Other…" categories, please provide more detailed information in the appropriate text box.

Question 3: California State University often needs to report ONLY ONE summary race/ethnicity description for a person. Please select your reporting preference. Select the appropriate answer.

HIGH SCHOOL INFORMATION

Last High School Attended

To select your high school, click the 'Find' button. From the new browser window, select the school and click on the [select school] link at the bottom of the window. The CEEB code, city, state, and country will automatically be filled in for listed schools.

If your high school is not on the list, click 'Not On List' button and type in the name of your school.

High School Graduation date: Enter the date (mm/yyyy) on which you graduated or intend to graduate from high school.

GED date: If you received or will receive a GED certificate, enter the date (mm/yyyy) on which you have or will receive your GED.

Note: You cannot enter in both a high school graduation date and a GED date.

If you will have NEITHER graduated from high school NOR received a GED certificate, please check the box provided.

Other High Schools Attended

Please be certain to list all other high schools you have attended.

To select your high school, click the 'Find' button. From the new browser window, select the school and click on the [select school] link at the bottom of the window . The CEEB code, city, state, and country will automatically be filled in for listed schools.

If your high school is not on the list, click 'Not On List' button and type in the name of your school.

Enter the dates attended for each high school listed.

Test Information

Enter the dates you took or plan to take and, if available, the scores for the SAT, ACT, TOEFL (paper, computer or internet versions) and/or IELTS. Enter the date as mm/yyyy. Example: July 4, 2006 would be entered as 07/2006.

TOEFL scores are required of applicants who have not studied full time for at least three years in environments where English is the language of instruction. Some campuses allow students to substitute the **IELTS (International English Language Testing System)** results for the TOEFL.

Please note: CSU campuses will not use the SAT or ACT writing sub-scores for 2010--2011 admission decisions.

Official Test Results Reports

SAT – CSUMentor Code is 3594

You can list CSUMentor as an SAT score recipient. The SAT institution code for CSUMentor is 3594. Listing 3594 will send your score to all CSU campuses for one price. CSUMentor will then store your scores for ALL CSU campuses to utilize. If you have not yet sent your scores to either a CSU campus or to CSUMentor, you can request this at http://www.collegeboard.com/student/testing/sat/reg.html.

ACT

If you have listed a CSU campus as an ACT score report recipient, you can include these results with your online admissions application and also share your scores with additional CSU campuses by using the [ACT Scores Manager](). Before you can use the ACT Scores Manager, you must first have arranged for your scores to be sent to a CSU campus.

To use the ACT Scores Manager, you must log on with your CSUMentor account and complete an online form. If the system locates your ACT information, the ACT test information available for release will appear. You may select any of these ACT tests available for release and send them to any CSU campus or campuses.

If a match is made from data in your undergraduate admissions application, available ACT test information will be displayed at the end of the application process and you may release these scores to the campus to which you are applying.

If you have not yet arranged for your ACT scores to be sent to a CSU campus, you can learn how to request this at http://www.actstudent.org/scores/send/index.html.

TOEFL

Official TOEFL results should be sent directly to the *CSU campus* admission office.

IELTS

Official IELTS results should sent directly to the *CSU campus* admission office.

Advanced Placement Exams

Please arrange to have official results for your Advanced Placement exams sent directly to the *CSU campus* admission office.

EAP

EAP: California public high school students, please indicate if you took the EAP tests and received the test results.

COLLEGE INFORMATION

Note: This college information section is only applicable to graduating high school seniors with college credit.

Current, Previous and Planned Colleges Attended

- Please list all colleges and universities you will have attended before you enroll at a CSU campus, even if no coursework was completed.

- Begin with the last (most recent or current) institution attended.

- Complete this section regardless of your length of attendance, whether courses were completed, whether you believe the record will affect your chances for admission, or whether you earned transferable credit.

- To select your college, click the "Add a New College" button. In the new window, select the school's state and country and then click the first letter of the college name, highlight the name of your college, and click the [select school] link. If your college is not on the list, you may try searching another letter (for instance, University of Nevada, Las Vegas may be under U, N, or L). If your college is still not found, click the [Not On List] link. You will then be prompted to enter the unlisted institution name.

- For each institution you have attended indicate:
  - the school name;
  - the state where it is located;
  - the from and to dates of your attendance (in mm/yyyy format);
  - the number of transferable semester or quarter units that you calculate you have completed to date and the unit type;
  - the type of degree, or certificate you will/have earned;
  - the date it was or will be received (in mm/yyyy format); and
  - the fee status (if you paid fees as a resident or nonresident while attending that college).

  Then select [add college].

Your application is *not complete* unless you list all schools you have attended. You will jeopardize your admission or enrollment status with the California State University if you do not:
  1. provide correct information about all schools you have attended, or
  2. notify the admission office if you have enrolled in another institution after filing this application.

HIGH SCHOOL PREPARATION   (1 and 2)

Have your high school transcript handy to refer to as you complete this section. You will need to know your exact classes and grades.

Complete the High School Preparation sections only if:
1. you are a graduating high school senior, OR
2. you have fewer than 60 semester/90 quarter transferable college credits.

Be sure to enter your course titles precisely as they appear on your transcript.

Examples: 1. If you took Contemporary Composition/American Literature in the 11th grade, enter it precisely as it is shown on your transcript, e.g., AMLIT/CC. 2. If you took Intermediate Algebra in the 10th grade, enter it as INT ALG 1/INT ALG 2 - if this is what is shown on your transcript.

Enter all college preparatory high school courses that you have completed, that you are currently enrolled in, *or* that you plan to complete prior to enrollment at a CSU campus.

- Type in or select the grade level, course title, and grades obtained for each semester of your 9th through 12th-grade courses.
- If you took Algebra I or a Language Other Than English (LOTE) course in the 7th or 8th grade, report your grades as grade level "8".
- If you have taken two different one-semester courses in the same subject area during the same year, enter them on the same subject line. For the course title, select "Other (specify)" from the drop down menu and enter the name of the first course, slash (/), and then the name of the second course. Enter grades in fall and spring as appropriate. Example: "U.S. history/American government", Fall: A, Spring: A.
- If the course has been completed, select the grade earned; if you received a 'pass' instead of a letter grade, select 'Pass'; if it is in progress or planned, select the appropriate option instead of a grade.
- If you have taken an Algebra I course that is taught in high school over two years (4 semesters), you may only enter two (2) semesters worth of credit for these Algebra I-classified classes. CSU policy only allows for two semesters worth of credit for Algebra I-classified courses, regardless of how many semesters were taken. Enter the course only once and enter only the second grade received for each year into the Fall and Spring grade menus. For example, if you received a "B" in Fall and an "A" in Spring of the first year, enter "A" in the Fall grade menu. If you received a "C" in Fall and a "B" in Spring of the second year, enter "B" in the Spring grade menu.

Honors/AP/IB Courses

- You may claim honors points in calculating the GPA for a maximum of eight semester courses taken in the 11th or 12th grade, including up to two IB, AP or honors courses with 11th- or 12th-grade course content taken in the 10th grade.
- Honors courses must be designated as honors or advanced placement on the University of California's "a-g" list. (See: https://doorways.ucop.edu/list/.) Your counselor can help you determine which courses are considered honors. Make sure that you indicate the type of honors course taken and the terms for which honors credit was granted.

College Courses (Baccalaureate-Level)

- If you are listing baccalaureate-level courses taken at a college, select the college where you took the course from the "Institution" list.
- Select "College" from the Grade level dropdown.
- Select the year during which your college course was taken.
- Type in the title of the course.
- Select "College course (one grade given per class)" in the Term type menu.

- Enter the grade you received into the term you took the college course. You must only report one grade earned for a college course. The college course will be counted by the application system as two semesters of high school credit provided you select "College Course" in the Honors/AP/IB/College Course field below. *CSU policy treats one semester of a baccalaureate-level college course taken while in high school as equivalent to one year (two semesters) of a high school course.*
- Select "College Course" from the Honors/AP/IB/College course dropdown list. You must indicate the course as a "College Course" here in the Honors/AP/IP/College course field in order for the system to award two semesters of credit for the college course.
- Select the appropriate academic term in which the baccalaureate-level college course was taken under "Honors/AP/IB/College course credit for". Baccalaureate-level college courses in English, Language Other Than English (LOTE), history, lab science, and advanced mathematics (e.g., advanced algebra, math analysis, trigonometry, pre-calculus or calculus) completed at a regionally accredited college or university will be considered "honors" level.

Repeated Courses

If you have repeated a course, enter ONLY information for the course in which you received the HIGHER grade.

Summer Coursework

For courses taken in the summer, select the grade level AFTER the summer in which you took the course (e.g., Geometry taken between the 9th and 10th grades is listed as a 10th grade class).

When listing summer coursework, use another line on the application and enter your summer school grade under "summer".

If the course was worth one semester of credit, enter the grade in summer semester 1. If the course was worth a year of credit but you only received one grade, enter the same grade in both summer semester 1 and summer semester 2.

"A-G" Subject Requirements Satisfied by an Alternate Method

If you have not satisfied the "A-G" Subject Requirements through your high school coursework units, you may meet these requirements via test results or via waiver (i.e., in the case of proficiency in a LOTE). However, you *must* still report any high school *coursework completed* and the *grades earned* in order to calculate your high school GPA correctly.

Subject Matter Validation

For all courses in Mathematics (Area C), all courses in Language Other Than English (LOTE Area E), and for all Chemistry courses (Area D2), if you receive a grade of "D" in the first semester and a grade of "C" or higher in the second semester, you will receive two semesters of *subject requirement* credit.

Satisfactory completion of a final year of study validates prior study in math, chemistry, and Languages Other Than English (LOTE). Completion of an advanced course in the same subject presupposes knowledge of the previous course(s). For example, satisfactory completion of a second year of LOTE (Language Other Than English) will validate the first year.

If you complete with a grade of "C" or better only the final year (12th grade course/AP) course in a Language Other Than English (LOTE), you have met the CSU LOTE (Area E) requirement. Record the year and the grades you earned in that year long course. Also enter two additional semesters of credit in that language and select "Pass" for each grade.

Algebra II or intermediate algebra can "validate" algebra I or elementary algebra, but NOT geometry.   A statistics course for which algebra II is a stated prerequisite can validate both years of algebra, but NOT geometry. The CSU high school requirement in mathematics (algebra, geometry, and intermediate algebra) may be validated with higher-level college preparatory mathematics courses such as trigonometry, analytic geometry and calculus. Integrated math studies that appear on the UC "a-g" list will satisfy the subject requirements certified.

CSU policy only allows for two (2) semesters worth of credit for Algebra I-classified classes, regardless of how many semesters were taken. This applies to two-year Algebra I classes offered at some high schools.

Language Other Than English (LOTE) Requirement

- If you qualify for a waiver of the CSU LOTE requirement, you may enter this waiver for course credit. Select the institution you attended during 10th grade. Select 10th grade for the year you completed 10th grade. Select the course title "Other" and enter "Waiver of LOTE" in the course title field. Select the Semester term type. Enter four (4) semesters of credit and select 'Pass' for each grade. Check with your high school counselor to see if you qualify for this waiver. The LOTE waiver must be noted on your official high school transcript.
- If you complete with a grade of "C" or better *only* the <u>final</u> year course (12th grade course/AP course) in a Language Other Than English (LOTE), you have met the CSU LOTE Area E requirement. Record the year and the grades you earned in that year long course. Also enter two additional semesters of credit in that language and select "Pass" for each grade.
- If you have *not* completed all of the required number of course units in the Language Other Than English (LOTE) Area E, but you have earned a score that is equal to or higher than the minimum required score (see chart) on an SAT subject test in a Language Other Than English (LOTE), you may enter the test for course credit in Area E. Select the institution you attended when the test was taken. Select the grade level and the year the test was taken. Select the course title "Other" and enter "SAT ST" along with the exam name in the course title field. Example: "SAT ST Spanish". Select the Semester term type. Enter the number of semesters of course credit that you lack, up to a maximum of four (4) semesters of credit, and select 'Pass' for the grade in these semesters.
- If you have *not* completed all of the required number of course units in the Language Other Than English (LOTE) Area E, but you have earned a score of three (3) or higher on an AP Test in a LOTE, you may enter the test for course credit in Area E. Select the institution you attended when the test was taken. Select the grade level and year the test was taken. Select the course title "Other" and enter "AP Exam" and the exam name in the course title field. Example: "AP Exam French". Select the Semester term type. Enter the number of semesters of course credit that you lack, up to a maximum of four (4) semesters of credit, and select 'Pass' for the grade in these semesters.
- In order to provide you with proper credit toward your degree for Advanced Placement Tests,
- the CSU campus must receive an official test score report from the Educational Testing Service.

Advanced Placement Tests

- If you have taken both an AP exam and an AP course in the same subject, please report *only* the AP <u>course</u> and course <u>grades</u> on this application.
- If you have *not* completed all of the required number of course units in the Language Other Than English (LOTE) area, but you have earned a score of three (3) or higher on an AP Test in a LOTE, you may enter the test for course credit in Area E. Select the institution you attended when the test was taken. Select the grade level and year the test was taken. Select the course title "Other" and enter "AP Exam" and the exam name in the course title field. Example: "AP Exam French". Select the Semester term type. Enter the number of semesters of course credit that you lack, up to a maximum of four (4) semesters of credit, and select 'Pass' for the grade in these semesters.

- If you have *not* completed all of the required number of course units in mathematics, but you have earned a score of three (3) or higher on an AP Test in Mathematics, you may enter the test for course credit in Area C. Select the institution you attended when the test was taken. Select the grade level and year the

test was taken. Select the course title "Other" and enter "AP Exam" and the exam name in the course title field. Example: "AP Calculus". Select the Semester term type. Enter the number of semesters of course credit that you lack, up to a maximum of six (6) semesters of credit, and select 'Pass' for the grade in these semesters.

- If you have *not* completed all of the required number of units in one of the following subject requirement areas: history/social science; English; science; visual arts or college prep electives, but you have taken a subject-area-related AP Test and have received a score of three (3) or higher, you may enter the test for course credit in the appropriate subject area. Select the institution you attended when the test was taken. Select the grade level and year the test was taken. Select the course title "Other" and enter "AP Exam" and the exam name in the course title field. Example: "AP Exam Biology". Select the Semester term type. You may enter a maximum of two (2) semesters of credit and select 'Pass' for each grade.

- In order to provide you with proper credit toward your degree for Advanced Placement Tests, the CSU campus must receive an official test score report from the Educational Testing Service.

SAT Tests

- If you have completed both an SAT subject test and coursework (with a grade of "C" or better) in that subject, please report *only* the <u>courses</u> taken and <u>grades</u> earned.

- If you have *not* completed all of the required number of high school course units in the Language Other Than English (LOTE) area, but you have earned a score that is equal to or higher than the minimum required score (see chart) on an SAT subject test in a Language Other Than English (LOTE), you may enter the test for course credit in Area E. Select the institution you attended when the test was taken. Select the grade level and the year the test was taken. Select the course title "Other" and enter "SAT ST" along with the exam name in the course title field. Example: "SAT ST Spanish". Select the Semester term type. Enter the number of semesters of course credit that you lack, up to a maximum of four (4) semesters of credit, and select 'Pass' for the grade in these semesters.*

- If you have *not* completed all of the required number of high school course units in mathematics, but you have taken an SAT subject test in this area and have earned a score that is equal to or higher than the minimum required score (see chart), you may enter the test for course credit (a maximum of 6 semesters of subject credit) in Area C. Select the institution you attended when the test was taken. Select the grade level and the year the test was taken. Select the course title "Other" and enter "SAT ST" along with the exam name in the course title field. Example: "SAT ST Mathematics Level I". Select the Semester term type. Enter the number of semesters of course credit that you lack up to a maximum of six (6) semesters of credit in Mathematics, Area C and select 'Pass' for each grade.*

- If you have *not* completed all of the required number of high school units in one of the following subject requirement areas: history/social science; English; science; visual arts or college prep electives, but you have taken the SAT subject test in these areas and have earned a score that is equal to or higher than the minimum required score (see chart), you may enter the test for course credit (a maximum of 2 semesters of subject credit) in the appropriate subject area. Select the institution you attended when the test was taken. Select the grade level and the year the test was taken. Select the course title "Other" and enter "SAT ST" along with the exam name in the course title field. Example: "SAT ST Biology ". Select the Semester term type. Enter the number of semesters of course credit that you lack up to a maximum of two (2) semesters of credit in Laboratory Science, Area D1 ,and select 'Pass' for each grade.*

** **NOTE:** Please do <u>not</u> claim subject credit based upon SAT tests when you have already completed the appropriate high school or college course(s) with a grade(s) of C" or better.*

The chart provided below shows the test and the minimum required SAT score that can be used to meet the subject requirements.

A-G Subject Area	SAT Subject Test Name	Minimum Score Required
Social Sciences/US History/Government	American History	520
Social Sciences/US History/Government	World History	470
English	Writing Subject Test, taken in May 1998 or after	680
Mathematics	Mathematics Level I	540
Mathematics	Mathematics Level II	510
Laboratory Science	Biology	540
Laboratory Science	Chemistry or Physics	530
Foreign Language	Chinese	460
Foreign Language	French or French with Listening	490
Foreign Language	German or German with Listening	460
Foreign Language	Modern Hebrew	440
Foreign Language	Italian	460
Foreign Language	Japanese	460
Foreign Language	Korean	460
Foreign Language	Latin	480
Foreign Language	Spanish or Spanish with Listening	460
A-G Subject Area	**SAT Test**	**Minimum Score Required**
English	SAT Writing Sub-Score	680

Academic Calendars

High Schools Using a Block System

- If your school uses a block system (full year course completed in one half of a school year), list the course name once and final grade earned twice. Select the Semester term type.
    - 1 block unit (where only 1 grade is earned) = 2 semester units (report that grade twice – once for fall and again for spring)
    - 1 block unit (where 2 grades are earned) = 2 semester units (report both grades – one in fall and one in spring)
    - 1/2 block unit = 1 semester unit (enter the grade once in the appropriate term)

High Schools with a Trimester System

- For high schools that are on a trimester system (versus semester or quarters), please put each trimester grade in the Fall, Spring, and Summer 1 terms.
  - To report the grade earned for your third trimester, select a grade preceded by a "T-" from the Summer semester 1 menu.
- It is IMPERATIVE that you include "tri" in the course title, so that the CSU campus knows that your high school is on a trimester system and will evaluate your transcripts accordingly.
- If you took summer coursework and need to report those grades, use another line on the application and enter your summer school grade under summer.

High Schools with a Quarter System

If the four quarter grades convert to two semester grades on your transcript, enter the semester grades and select "Semester" as the term type.

If four separate grades are recorded on your transcript, enter all four grades into the fall, spring, summer 1, and summer 2 and select "Quarter" as the term type.

High Schools with Year-long Courses

If you are on a yearly schedule (receiving a grade once for a year-long class), specify each course grade twice. For example, if you received an "A" for the course, enter the grade into both Fall semester and Spring semester.

High School GPA

Your high school grade point average (GPA) is calculated using the total number of grade points you earned, divided by the total number of units you took.

For all your college prep "a-g" (UC A-G course list) work completed in the 10th, 11th, and 12th grades, you receive the following number of points per grade earned: *A*=4, *B*=3, *C*=2, *D*=1, *F*=0.

9th-grade courses do not count in your GPA calculation.

"+" and "-" do not affect the GPA calculation.

Extra grade points are granted for each junior and senior honors, advanced placement, international baccalaureate or baccalaureate-level college course you have completed with a grade of *C* or better, up to a maximum of eight semester courses. For example, if you took an English honors course the first semester of your junior year and earned an *A*, you would receive 5 grade points instead of 4.

If you have any questions about how to calculate your GPA, contact your high school counselor or use the CSUMentor's GPA Calculator to help compute your high school GPA.

Transcripts (Freshman)

Submit your official high school transcript only when instructed to do so by the CSU campus to which you have applied. Transcripts must be received in sealed envelopes from the high school from which you graduated in order to verify your self-reported high school information.

EDUCATIONAL OPPORTUNITY PROGRAM (EOP)

Each CSU campus has an Educational Opportunity Program for low-income undergraduate students who are disadvantaged because of their economic and educational backgrounds. EOP serves California residents who do not meet regular admission criteria, as well as those who qualify for regular admission, if they have a history of low income and need academic and financial assistance.

If you wish to be considered for admission through EOP, select "Yes" and complete the following EOP-related questions on this application. In addition, you must complete and submit an EOP application. You may do so online with your CSUMentor account. Please note that in order to apply to the Educational Opportunity Program online, you must submit an undergraduate application for that campus first. You may also download the EOP form.

- **EOP 2009 estimated family income:** Indicate the family's gross annual income. Enter the value in whole dollars; do not include commas or decimals (e.g., an income of $10,240.40 would be entered as 10240).

- **EOP 2009 family size:** Indicate the size of your family, including all dependents. Include yourself and your spouse.

- **Of the total number of family members, how many are dependent children?** Please enter the appropriate number.

- **Do you live with:** Select your living situation from the dropdown list.

- **Previous EOP, CSU:** Select from the dropdown list the CSU campus where you were previously enrolled in EOP.

- **Previous EOP&S, California community college:** Select from the dropdown list the California community college where you were previously enrolled in EOP&S.

APPLICATION FEE WAIVER

Do you want to apply for an application fee waiver? Select "Yes" or "No" to indicate whether or not you want to apply for an application fee waiver.

The $55 admission application fee may be waived for applicants from low-income families for whom payment would be an undue financial hardship.

The information provided on this screen will determine your eligibility.

Note that the results are preliminary. Final application fee waiver determination must be made by the university.

If you are attempting to qualify for an application fee waiver, you will only be able to fill in this screen once. If the screen is complete and you do not qualify, you will not be able to return to this portion of the application and you will be required to pay the $55 application fee. Otherwise, the $55 admission application fee may be waived if you meet the eligibility standards.

Once you complete the application fee waiver questions, click the button below the application fee waiver questions to submit your request for an application fee waiver. After you finish and submit your application, you will be given the results.

A student may be granted up to a maximum total of 4 application fee waivers.

Section I. To be completed by all application fee waiver applicants.

Please answer all the questions to determine your dependent or independent status.

Are you currently an active duty member or a veteran of the U.S. armed forces? Select "Yes" or "No".

Are you a foster youth/orphan/ward of the court or were you until age 18? Select the appropriate answer.

Do you have legal dependents other than a spouse? Select the appropriate answer.

Are you married or registered with the California Secretary of State as a domestic partner? Select the appropriate answer.

IF YOU ANSWERED '**YES**' TO ANY QUESTION IN SECTION I OR IF YOU WERE BORN BEFORE JANUARY 1, 1986, COMPLETE **SECTION II** ONLY.

IF YOU ANSWERED '**NO**' TO ALL THE QUESTIONS IN SECTION I, COMPLETE **SECTION III** ONLY.

Section II. Financial information from applicant (and spouse)

- **Household size**: Enter the total size of your household in 2009-2010, including yourself, your spouse if you are married, your registered domestic partner, and any other legal dependents — including children — who are living with you.

- **Dependent children**: Enter the number of dependent children living with you.

- **Total income**: Enter your (and your spouse's or registered domestic partner's) total 2009 income from all sources other than financial aid, including earnings from work and benefits such as AFDC, veteran's benefits, TANF, etc. (If you are registered with the California Secretary of State as a domestic partner, your partner's income must be included along with your income.)

Section III. Financial information from applicant's parents

- **Total size of parent's household in 2009-10:** Enter the total size of your household in 2009-2010, including you, your parents/registered domestic partner, other dependent children and other dependents.

- **Parents' total income:** Enter your parents' 2009 total income.

REVIEW YOUR APPLICATION

This screen allows you to verify the information you entered before submitting your online application. If you need to make changes to any of your responses, click the appropriate screen to make the change.

Once you have verified all your responses, click the [submit your completed application] button.