



Los Angeles County
Department of Regional Planning

Planning for the Challenges Ahead



SITE PLAN REVIEW APPLICATION

Applications must be submitted in person. Appointments are required to submit three or more applications. Please call (213) 974-6438 for an appointment. Incomplete applications will not be accepted.

FOR STAFF USE ONLY

Permit No.: _____

Project No.: _____

Zone: _____ Plan Category: _____

CSD/TOD: _____ Sup. Dist.: _____

RFS: _____ CHW: Y / N

Previous/Pending cases: _____

Checklist Summary (Refer to No. 14)

1. Completed application with original signature(s).
2. Three sets of folded plans (site plan, floor plans and elevations). For Coastal Zone, five sets of plans.
3. Minimum six (6) different color photos (no aeriels).
4. Fees (cash, check or money order only). Make checks payable to "Los Angeles County".

1. La aplicación completa con la firma original.
2. Tres juegos de planos doblados (planos del sitio, piso y elevaciones). Cinco juegos de planos para costales.
3. Seis diferente fotografías a color (no fotos aéreas).
4. Costo (efectivo, cheques, o giros solamente). Haga los cheques pagados a "Los Angeles County".

1. Subject Property (*Sujeto Propiedad*)

Assessor's Parcel Number: _____

Property Address: _____

Legal Description: _____

2. Project Description and Proposed Use (*Descripción del Proyecto y El Uso Propuesto*)

3. Project and Property Data (*Datos de la Propiedad y Proyecto*)

Existing Use(s) and Structure(s) (square feet): _____

Total number of existing residential buildings/units: _____

Existing structure(s) to be demolished (if applicable): _____

Proposed New Use(s) and Structure(s) (square feet): _____

Total number of proposed residential buildings/units: _____

4. Record Owner (*Dueño/a Registrado*)

Applicant/Agent (*Solicitante/Agente*)

Name (print): _____

Name (print): _____

Address: _____

Address: _____

City/State: _____

City/State: _____

Zip: _____

Tel/Fax: _____

Zip: _____

Tel/Fax: _____

E-mail: _____

E-mail: _____

Name (additional owner): _____

Address: _____

5. Project Data Continued (Datos de el Proyecto continuado)

Is grading proposed? ☐ Yes ☐ No If yes, cubic yards Cut: _____ Fill: _____ Total grading (cut plus fill): _____ Will grading be balanced on-site? ☐ Yes ☐ No If no, indicate quantities to be transported off-site. Export _____ Import: _____ Natural and finished grade and finished floor must be Depicted on the elevations.	Are there slopes of 25% or more on the subject property? ☐ Yes ☐ No If yes, topographic lines must be depicted on the site plan. A slope map may be required.
Proposed maximum height of structure(s) from natural and finished grade: _____	Are retaining walls proposed? ☐ Yes ☐ No If yes, submit wall cross-sections and elevations.
Does the proposal meet all required setbacks? ☐ Yes ☐ No If no, a yard modification is required. Specify what setback is to be modified and the proposed setback: _____	Water source: ☐ Public Water ☐ Private Well ☐ Shared well Sewer System: ☐ Private Sewer ☐ Public Sewer Shared Water Well application required for shared wells.
Applying for a second unit? ☐ Yes ☐ No If yes, all supplemental information must be attached.	Applying for a density bonus? ☐ Yes ☐ No If yes, all supplemental information must be attached.

5. Residential Parking Data (Datos de Estacionamiento Residencial)

Number of covered on-site spaces provided: _____ Number of uncovered on-site parking spaces provided: _____

Number of bike spaces¹ provided (1 space/10 units short-term spaces; 1/2 units long-term spaces): _____

6. Commercial/Industrial Parking Data (Datos de Estacionamiento Comercial/Industrial)

Gross building area square footage (include all buildings)			Existing: _____		Proposed: _____	
Landscaping area (sq ft)			Existing: _____		Proposed: _____	
Existing or Proposed Use	Square Feet or Occupant Load	Spaces/ Square Feet (sf)	Required Parking	Proposed Parking	Required Bike Parking (space/ square feet) ¹ Minimum 2 short term (ST), 2 long term (LT)*	Proposed Bike Parking
Retail		1/250 sf			1/5000 ST, 1/10,000 LT*	
Medical Office		1/250 sf			1/20,000 ST, 1/10,000 LT*	
Professional Office		1/400 sf			1/20,000 ST, 1/10,000 LT*	
Industrial		1/500 sf			1/20,000 ST, 1/10,000 LT*	
Warehouse ²		1/1,000 sf ²			1/20,000 ST, 1/10,000 LT*	
Restaurant ³		1/3 occupants ³			1/5000 ST, 1/10,000 LT*	
Churches ⁴		1/5 occupants ⁴			1/50 occupants ST* 1/100 occupants LT*	
Other						
		Total Spaces:				
		Standard Spaces:				
		ADA Spaces:				
		Compact Spaces ⁵ :				

¹ Bike space is 6' length X 2' width. ST is for ≤ 2 hrs duration for the public, LT is > 2 hrs for residents, employees, etc.

² A minimum of 80% of the floor area must be dedicated to warehouse use to apply the parking ratio of 1/1,000.

³ Parking for entertainment, assembly and dining are based on the occupant load determined by Building & Safety (minimum 10 spaces are required). Occupant load determination "Form A" from Building & Safety must be attached.

⁴ Parking for churches is based on the occupancy load of the largest assembly area determined by Building & Safety.

⁵ A maximum of 40% compact parking is allowed.

** Non-residential parking spaces shall not back over a sidewalk, public street, alley or highway.

*** Walls and landscaping are required for parking adjacent to front lot lines and certain side and rear lot lines.

8. Owner's Consent* (Consentimiento del Dueño/a)

I, the owner of the subject property, have read, understand and consent to the submission of this application. If the applicant signs for the owner, please submit a letter of authorization from the owner with original signature(s):

Signature: _____ Print Name: _____ Date: _____
(ORIGINAL SIGNATURE SIGNED IN BLUE INK)

Signature: _____ Print Name: _____ Date: _____
(ORIGINAL SIGNATURE SIGNED IN BLUE INK)

*If the record owner is a company, corporation, or association, include a copy of Statement by Domestic Corporation.

* It is the responsibility of the owner to notify the Department of any changes in ownership during processing.

9. Applicant or Owner Certification (Certificación del Solicitante o Dueño/a)

I hereby certify that:

- 1. The information provided in this application, including all attachments, are accurate and correct,*
- 2. I have carefully reviewed and signed with initials all items under Section No. 14 (pages 5-8) and included all applicable required information, and*
- 3. I understand that the submittal of inaccurate or incomplete information and plans may result in processing delays and/or denial of my application.*

Signature: _____ Print Name: _____ Date: _____
(ORIGINAL SIGNATURE SIGNED IN BLUE INK)

10. Oak Tree Certification (Certificación de Árboles Robles) (Pursuant to Chapter 22.56, Part 16)

Are there any oak trees on the subject property or next to the subject property?

☐ Yes ☐ No

If yes, please check one of the following boxes:

☐ I certify that no activity will occur within five feet of any oak tree dripline (canopy) or within 15 feet of any oak tree trunk, whichever distance is greater. This applies to both oak trees located on the subject property AND oak trees next to the subject property. All oak tree dimensions, trunk diameter and canopy, are accurately depicted on the plans and drawn to scale.

☐ Activity will occur within five feet of any oak tree canopy or within 15 feet of any oak tree trunk and I have concurrently filed for an oak tree permit. All oak tree dimensions, including trunk diameter and canopy, are accurately depicted on the site plan and are drawn to scale.

Signature: _____ Date: _____
(ORIGINAL SIGNATURE SIGNED IN BLUE INK)

11. Lobbyist Statement (Declaración de un Grupo de Presión)

The Los Angeles County Lobbyist Ordinance, effective May 7, 1993, requires certification that each person who applies for a County permit is familiar with the requirements of Ordinance No. 93-0031 (Lobbyist Ordinance), and that all persons acting on behalf of the applicant have complied and will continue to comply with the requirements of said Ordinance through the application process.

I hereby certify that I am familiar with the requirements of Ordinance No. 93-0031. I further understand that the making of such a certification, and compliance with this ordinance, shall be conditions precedent to the granting of the requested permit, license, contract or franchise.

Signature: _____ Date: _____
(ORIGINAL SIGNATURE SIGNED IN BLUE INK)

LOBBYIST PERMIT NO(S) IF APPLICABLE: _____

12. Plan Distribution (Distribución de Planos) (check one box only)

Mail approved plans to: ☐ Record Owner ☐ Applicant/Agent **OR**

Call for pick up: ☐ Record Owner ☐ Applicant/Agent

13. Yard Modification Burden of Proof (only required for a yard modification)*
(Carga de la Prueba para una Modificación de Yarda)

Los Angeles County Zoning Ordinance Section 22.48.180 authorizes the Director of Planning without notice or hearing to grant a modification to specified setback regulations of the Zoning Ordinance where topographic features, subdivision plans and other conditions create an unnecessary hardship or unreasonable regulation or make it obviously impractical to require compliance with the setback requirements. (See page 10 for additional requirements that must be submitted along with this application)

A. What topographic features, lot design or other conditions justify the setback modification? (If necessary attach additional pages)

B. Are other adjacent or neighboring properties enjoying setbacks similar to what you propose? If so, please list addresses, relevant setback, height and description of structure involved. Include photos and a vicinity map showing the location of all listed properties. (If necessary attach additional pages)

14. Application and Plan Certification (Certificación de Aplicación y Planos)

Please review carefully and sign your initials next to all sections to certify that you understand and have addressed all requirements. The application and plans must comply with all applicable regulations.

Revise cuidadosamente y escribe su iniciales para reconocer que usted entiende y se ha cumplido con todos los requisitos. La aplicación y los planos deben de cumplir con todas las regulaciones aplicables.

General Information (Información General)**Fees (Cargos)**

The fees required for this application may not reflect the total fees required. You will be notified if additional fees are required. If you fail to pay fees as they are due, your application may be delayed and/or denied.

Puede que los honorarios requeridos para esta aplicación no reflejen los cargos totales. Usted será notificado si se requieren cargos adicionales. Si usted no paga los cargos adicionales cuando son debidos puede su aplicación se puede retrasar y/o negarse.

Copyright (Copyright)

All materials you submit in connection with this application may become public record subject to inspection and copying by the public. You acknowledge that you understand that the public may inspect and copy these materials and that some or all of the materials may be posted on the Department's website. For any materials that may be subject to copyright protection, or which may be subject to sections 5500.1 and 5536.4 of the California Business and Professions Code, you represent that you have the authority to grant, and are granting, the County permission to make the materials available to the public for inspection and copying, in hardcopy or electronic format.

Todos los materiales que usted presente en relación con esta aplicación se pueden convertir en registros públicos sujetos a la inspección y copia del público. Usted manifiesta que entiende que el público puede inspeccionar y copiar estos materiales y se podrían publicar en el sitio web del departamento. Para los materiales que puedan ser objeto de protección del copyright, o que puedan ser sujetos a las secciones 5500.1 y 5536.4 del código de negocios y profesiones de California, usted manifiesta tener la autoridad necesaria para conceder permiso y está otorgando permiso al condado para hacer los materiales disponibles al público para inspección o para copiar.

Right of Entry (Inspeccionar)

You consent and expressly allow, authorize, and permit the County of Los Angeles to enter and inspect the subject property, with or without prior notice, to inspect, photograph, and/or process this application. No additional permission or consent to enter upon the subject property is necessary or shall be required. You further certify and warrant that you are authorized to, and hereby do, consent and allow such inspections on behalf of each and all owners of the subject property.

Usted da su consentimiento y autoriza expresamente al Condado de Los Ángeles para entrar e inspeccionar la propiedad, con o sin previo aviso, con el objeto de inspeccionar, fotografiar y/o procesar esta aplicación. No será necesario y no se requerirá permiso o consentimiento adicional para entrar a la propiedad. Usted certifica y garantiza que está autorizado y por este medio, autoriza tales inspecciones en nombre de todos los dueños de la propiedad en cuestión.

Approval (Aprobaciones)

Approval only verifies that the project is consistent with the Zoning Ordinance. Review and approval by the Department of Public Works and any other regulatory agencies shall be required, as applicable.

Aprobaciones solamente verifica que el proyecto esta consecuentes con la reglamentación de zonificación. El desarrolló actual requiere la aprobación del Departamento de Obras Publicas y cualquier otras agencias regulador, como pertinente.

Zoning Violations (Violaciones de Zonificación)

If there is a zoning violation on the property, plan review may be delayed and additional permits may be required. Any unpermitted structures or uses must either be removed or legalized at part of this application.

Si hay una violación de zonificación en la propiedad, revisión del plano se va a demorar y permisos adicionales pueden ser requeridos. Cualquier uso o estructuras sin permisos deben de ser quitados o legalizados como parte de esta aplicación.

Certificate of Compliance (Certificado de Conformidad)

If a Certificate of Compliance (C of C) is required, it must be submitted prior to or concurrently with this application. An unconditional Certificate of Compliance or clearance of conditions must be recorded prior to approval.

Si un Certificado en Conformidad es requerido, la aplicación debe de someterse antes de o concurrente con la aplicación del plano del sitio. Un incondicional Certificado en Conformidad o un despeje de condiciones para un Certificado en Conformidad condicional deben de ser registrado antes de la aprobación del plano del sitio.

Changes (Cambios)

It is the responsibility of the owner to notify the Department in writing of any changes to the project. Any changes subsequent to planning approval will require additional planning review and payment of fees.

Es la responsabilidad del dueño de notificar el Departamento por escrito de cualquier cambios al propuesto proyecto. Cualquier cambio de los planos subsiguientes a la aprobación de planificación va a requerir una revisión adicional y un pago de cuotas.

Application (Aplicación)**Record Owner (Dueño Registrado)**

The current property owner must sign the application or submit a letter of authorization with original signature in blue ink (photocopies or faxes will not be accepted). If the record owner is a Corporation, a copy of the Statement by Domestic Corporation is required verifying the signatory is authorized to sign.

El dueño de propiedad debe de firmar la aplicación o entregar una carta de autorización con la firma original en tinta azul (fotocopias o faxes no son aceptados). Si el dueño registrado es una corporación, se requiere una copia de la acta constitutiva de la empresa confirmando que el signatario esta autorizado a firmar.

Photographs (Fotografías)

Provide at least six different printed color photographs of the property. Do not submit aerial photos. Photographs must be labeled or numbered and referenced on a copy of the site plan in a photo key.

Proporcione por lo menos seis fotografías impresas diferentes de color del sujeto propiedad. No entregué aero-fotos. Fotografías deben de ser clasificados o numerados y referenciados en una copia del plano del sitio en una clave fotostática.

Building Permits and Assessor's Building Description Blank (Permiso de Construcción y Permisos del Asesor)

Submit building permits and Assessor's building description slip blanks for all existing buildings on the subject property. Visit your local Building and Safety office and regional Assessor's office for copies.

Somete los permisos de construcción y documentos del Asesor para todos los edificios existentes en la propiedad. Para obtener copias, visite su oficina local de Obras Publicas y oficina regional del Asesor.

Second Units (Segundas Residencias)

Second units must meet all requirements pursuant to Chapter 22.52, Part 16.

Segunda residencias deben de cumplir con todos los requisitos según el Capitulo 22.52, Parte 16.

Infill for Residential Projects (Estudio de densidad para proyectos residenciales)

For projects that exceed the maximum residential density allowed by the General Plan land use category up to one General Plan category, an Infill Burden of Proof is required. Also submit a 500-foot radius map showing the subject property and the gross density of all residential parcels within the radius. There is no guarantee of approval for infill requests.

Para los proyectos que excedan el máximo densidad residencial permitido por el Plan General de uso de la tierra hasta la categoría uno del Plan General, un estudio de densidad residencial es requerido. También se requiere un mapa de radio de 500 pies que demuestra la propiedad en cuestión y la densidad de todas las parcelas residenciales dentro del radio. No hay ninguna garantía de aprobación para este tipo de petición.

Shared Water Wells (Posos de Agua Compartidos)

A separate application must be filed for a shared well. Approval of this project does not constitute a shared well approval.

Una aplicación separada debe de ser presentado para los posos de agua compartidos. La aprobación de este proyecto no constituye una aprobación por un poso de agua compartido.

Site Plan / Elevation Plan / Floor Plan (Planos del sitio/elevacion/del piso)**Site Plan (Planos del Sitio)**

Three (3) sets of plans (five for projects in the Malibu Coastal Zone): each set must include a site plan, floor plan, and elevations drawn to scale (for example 1/8"=1') on paper approximately 2' x 4' in size. Each set must be stapled together and folded separately to fit in an 8 1/2" X 14" folder. Depict all onsite and offsite oak trees on the plans (see oak tree diagram). Depict all property lines, and location, height and size of all existing and proposed buildings, structures, fences, walls, and driveways.

Tres (3) juegos de planos (cinco para proyectos en la zona costal de Malibu): cada juego debe incluir un plano del sitio, del piso y elevaciones a escala indicado (por ejemplo 1/8" = 1') en papel de aproximadamente 2' por 4' de tamaño. Cado juego debe ser grapado y doblado a un tamaño de 8" x 14". Dobla cada juego separado. Describe en los planos todos los arboles de roble localizados en la propiedad y fuera del sitio (vea el diagrama de arboles robles adjunto para las instrucciones). Describe todas las líneas de propiedad y la ubicación, altura y el tamaño de todos los edificios existentes y propuestas, estructuras, cercas, paredes y caminos de entrada.

Drawing Size (Tamaño del Dibujo)

Plans will be rejected if the paper size is too small to show all required information. The common size is about 2 feet X 4 feet. If the property is large, provide a detailed site plan of the development area and include a dimensioned inset map of the entire property.

Los dibujos van hacer rechazados si el tamaño del papel esta muy pequeño en mostrar todo la información requerido. El tamaño común es de 2 pies por 4 pies. Si el sujeto propiedad esta muy grande, proporcione un plano del sitio detallado de la parte del desarrollo, y inserta una mapa dimensionada de toda la propiedad.

Scale (Escala)

Plans must be drawn to a scale of at least one inch equals 20 feet or 1/8 inch equals one foot. The scale must be included on the plans. Unusual, non-standard, immeasurable or distorted scales will not be accepted.

Los Planos deben de ser dibujados a una escala de por lo menos de una pulgada equivalente a 20 pies o 1/8 pulgada equivalente a un pie. La escala debe de ser incluida en los planos. Insólito, no estándar, incommensurable o escalas retrocedidas no van hacer aceptados.

Dimensions (Dimensiones)

Plan must be fully dimensioned and oriented with a North arrow clearly indicated on the plans. Do not use the edge of the paper as a property line. All plans should have a borderline and title block.

Los planos deben de ser dimensionados completamente y orientados con una flecha punta hacia el Norte claramente indicado en los planos. No use el borde del papel como la línea de la propiedad. Todos los planos deben de tener una línea divisoria y un titulo.

Structures (Estructuras)

Identify and provide floor plans and elevations of all existing and proposed structures on the property.

Identifique todas las estructuras existentes y el propuesto. Proporcione planos de piso y elevaciones de todas las estructuras.

Height (Altura)

Clearly depict the height and number of stories of all structures. For properties with sloping terrain, include building cross-sections and depict the natural, finished grade and finished floor. For projects with structure height at or near the maximum height allowed, an architect/engineer certification may be required to verify compliance with the maximum height.

Claramente represente la altura y el número de pisos de todas las estructuras. En las elevaciones, represente el nivel natural y el nuevo nivel y el nuevo piso. A las propiedades con el terreno inclinado incluye una sección transversa del edificio. Proyectos con estructuras legando casi al la altura máxima permitido, una certificación de un arquitecto/ingeniero va hacer requerido para verificar conformidad a la altura máxima.

Yards and Setbacks (Yardas y Atrasos)

The project must meet all required setbacks unless a yard modification is approved. A survey prepared by a licensed surveyor may be required to verify the accuracy of any dimensions depicted on the plans.

El proyecto debe de cumplir con todos los requeridos atrasos a menos que se aprueba una modificación. Un agrimensión preparado por un agrimensur licenciado va hacer requerido para verificar la exactitud de cualquier dimensión representada en los planos.

Fences and Walls (Cercas y Muros)

Show the location, height, and materials of all existing and proposed fences and walls on the subject property. Wall cross-sections are required for all retaining walls.

Demuestre la ubicación, altura y materiales de todo lo existente y las propuestas cercas y muros en la propiedad. Se requiere una sección transversa a todos los muros de contención.

Features (Características)

Indicate landscaping, topography and other development features applicable to the request.

Indica paisajes, topografías y otros desarrollos características aplicable a la solicitud.

Community Standards District (Reglas del Distrito de la Comunidad)

Verify if the property is located in a Community Standards District prior to submittal. Plans must include any additional information required to verify compliance with all applicable CSD regulations.

Verifique si la propiedad esta localizada en una Reglas del Distrito del la Comunidad antes de someter. Los planos deben de incluir información adicional requerida para verificar conformidad con las regulaciones.

Access (Acceso)

Driveway access, vehicular back-up, and parking must be depicted and fully dimensioned. Depict street names, centerlines and widths of all highways, streets and alleys adjacent to the subject property.

Acceso al camino de entrada, área de reversa vehicular, y estacionamiento deben de ser representados y completamente dimensionados. Represente los nombres de las calles, las líneas del centro y lo ancho de todas las carreteras, calles y callejones contiguo a la propiedad sujetó.

Topography (Topografía)

Topographic lines must be depicted on plans where grading is proposed or there are slopes of $\geq 25\%$.

Líneas topográficas deben de ser representados en los planes donde se propone escarbarmiento o hay un inclinado $\geq 25\%$.

Grading (Escarbarmiento)

Plans must note the total cubic yards of cut and/or fill grading proposed. Also include the grading quantities to be imported or exported. Depict natural and finished grade on the elevations. Please be aware that grading of $\geq 100,000$ cubic yards, or import of $\geq 1,000$ cubic requires a Conditional Use Permit.

Planos deben de notar las yardas cúbicas totales de escarbarmiento si se propone un corte y/o relleno. También incluye las cantidades de escarbarmiento que se van hacer importados o exportados. Representa los niveles naturales y el nuevo nivel en las elevaciones. Por favor sea consciente que el escarbarmiento de $\geq 100,000$ yardas cúbicas, o la importación de $\geq 100,000$ yardas cúbicas requiere un Permiso de Uso Condicional.

Haul Route (Ruta de Transporte)

The off-site transport of 10,000 cubic yards of dirt requires a haul route. Include a map depicting the proposed haul route, the property owner and address of the receiving site and letter of authorization.

La transportación de 10,000 yardas cúbicas de tierra fuera del sitio requiere una ruta de transporte. Incluye una mapa representando el propuesto ruta de transporte, el dueño y dirección de propiedad quien lo recibe y una carta de autorización.

Yard Modifications (if applicable) / Modificación de Yarda (si es aplicable)**Burden of Proof (No. 13) (Carga de la Prueba)**

Respond to the questions in section 13. Submit photographs, with the address noted, of any properties that have similar setbacks to those requested (question B. in Section 13). There is no guarantee of approval for yard modifications.

Conteste las preguntas en la sección 13 de esta aplicación. Somete fotografías, con la dirección anotada, de todas las propiedades notadas quienes tienen atrasos similares a los que se solicitan.

Vicinity Map (Mapa de la Vecindad)

Show the location and dimension of all structures on nearby lots that have similar setbacks to those being requested on a separate 500-foot radius map (linked to question B in section 13).

Demuestre la ubicación y la dimensiones de todas las estructuras en los lotes contiguos quienes tienen atrasos similares a los quienes se solicitan en una mapa separada de hasta 500 pies (en conexión a la pregunta B en la sección 13)

Ownership Map, List and Gum Labels (Mapa de la Propiedad, Lista y Etiqueta de Goma)

[I hereby grant the Department of Regional Planning authorization to provide the certified mailing list, mailing labels, ownership and vicinity maps as required by Title 22 \(Zoning Ordinance\) of the Los Angeles County Code.](#)

[Por este medio concedo al Departamento la autorización de proporcionar la lista de direcciones certificada, etiquetas para enviar, y mapas de propiedad y cercanías como se requiere por el Título 22 \(Ordenanza de Zonamiento\).](#)

Reduced Copy of Site Plan (Una Copia del Plano del Sitio Reducido)

Provide a copy of the site plan on an 8 1/2" x 11" size paper for mailing.

Proporcione una copia del plano del sitio en un papel del tamaño 8 1/2"x11" para enviar por correo.

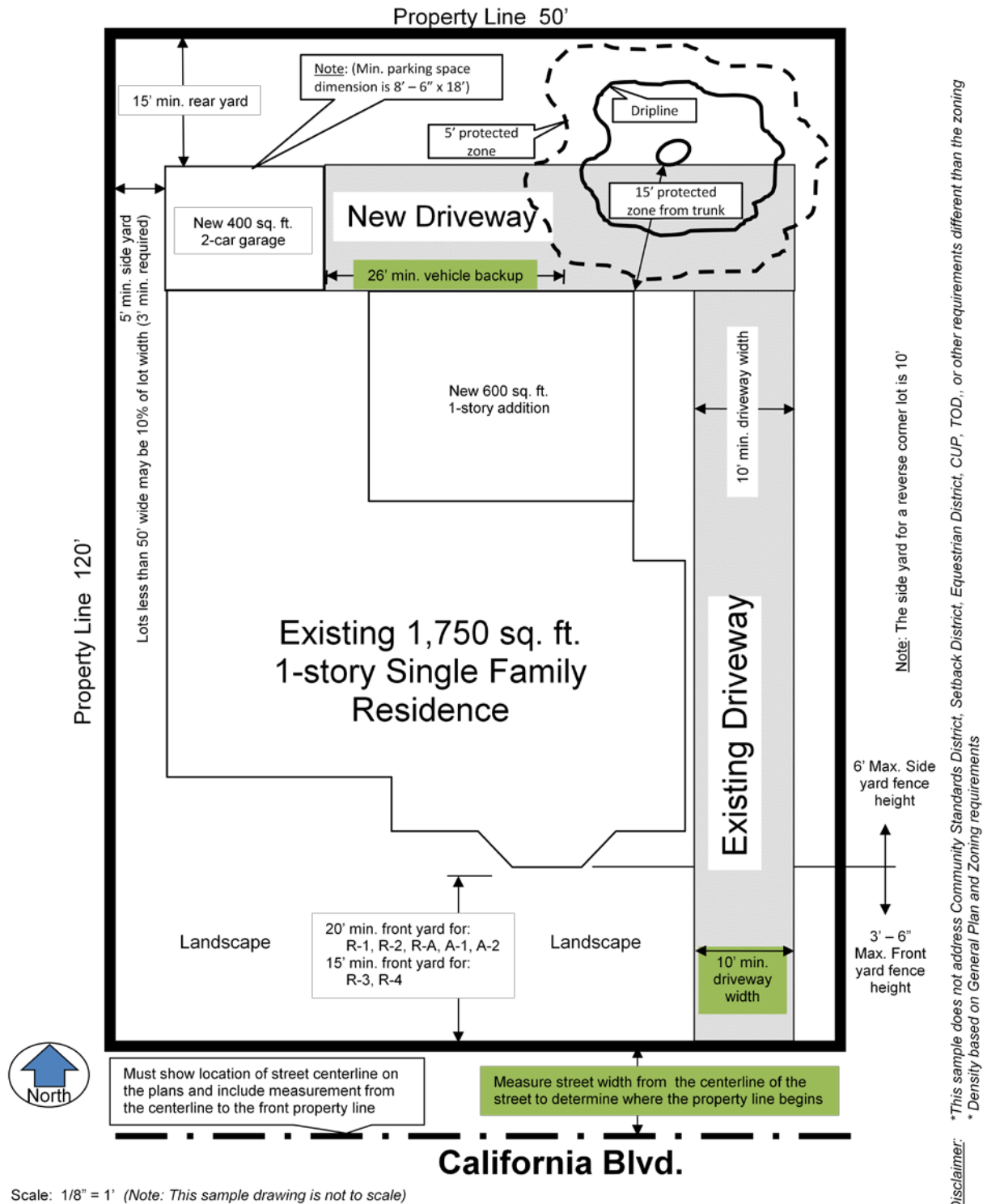
I hereby certify that:

- I have carefully reviewed and initialed all items above and prepared the application and plans in accordance with the instructions, and***
- I understand that the submittal of inaccurate or incomplete information or plans, or failure to comply with the instructions may result in processing delays and/or denial of my application.***

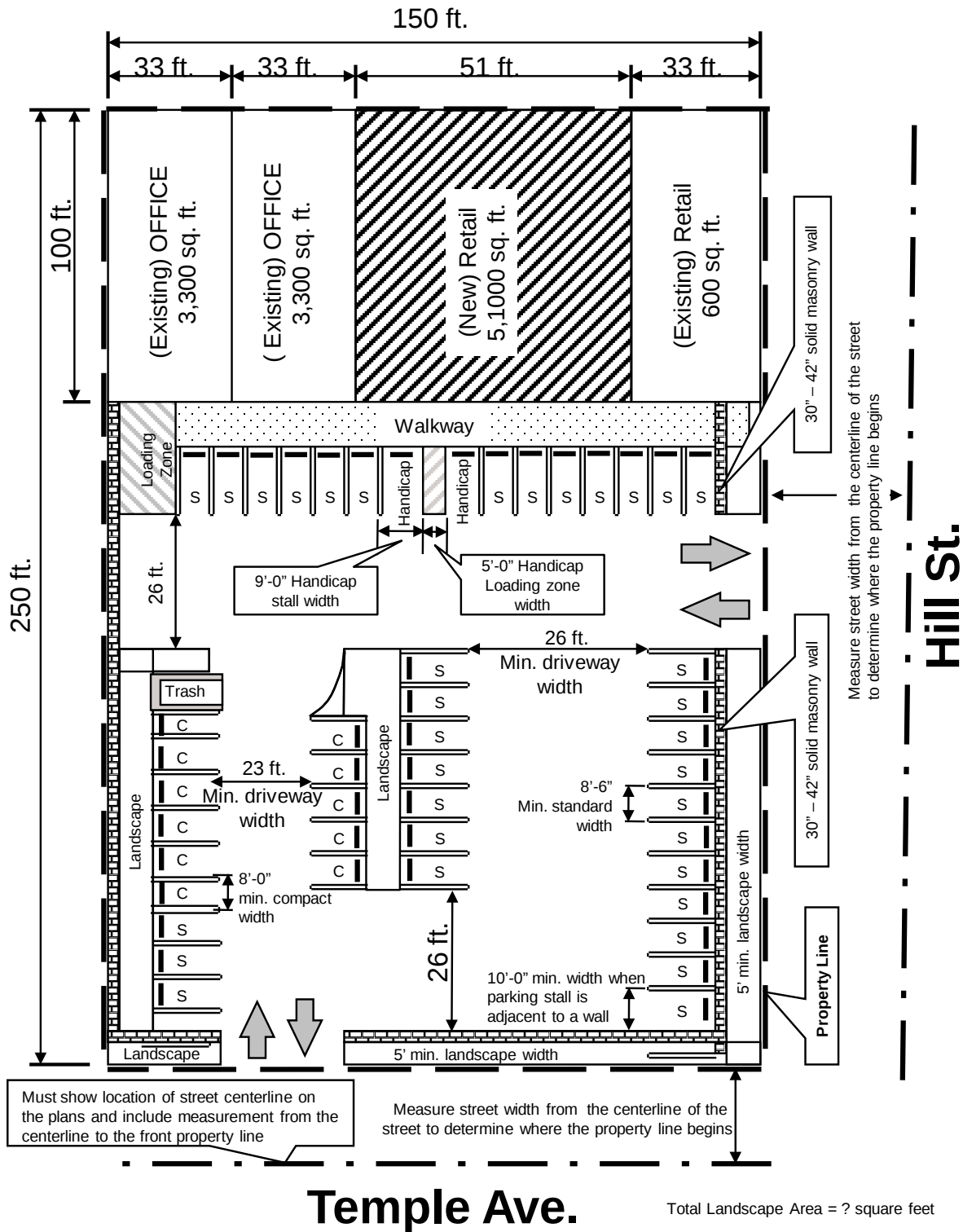
Signature: _____ Name (Print) _____ Date: _____

If you suspect fraud or wrongdoing by a County employee, please report anonymously to the Fraud Hotline at 1-800-544-6864 or www.lacountyfraud.org.

SAMPLE RESIDENTIAL SITE PLAN



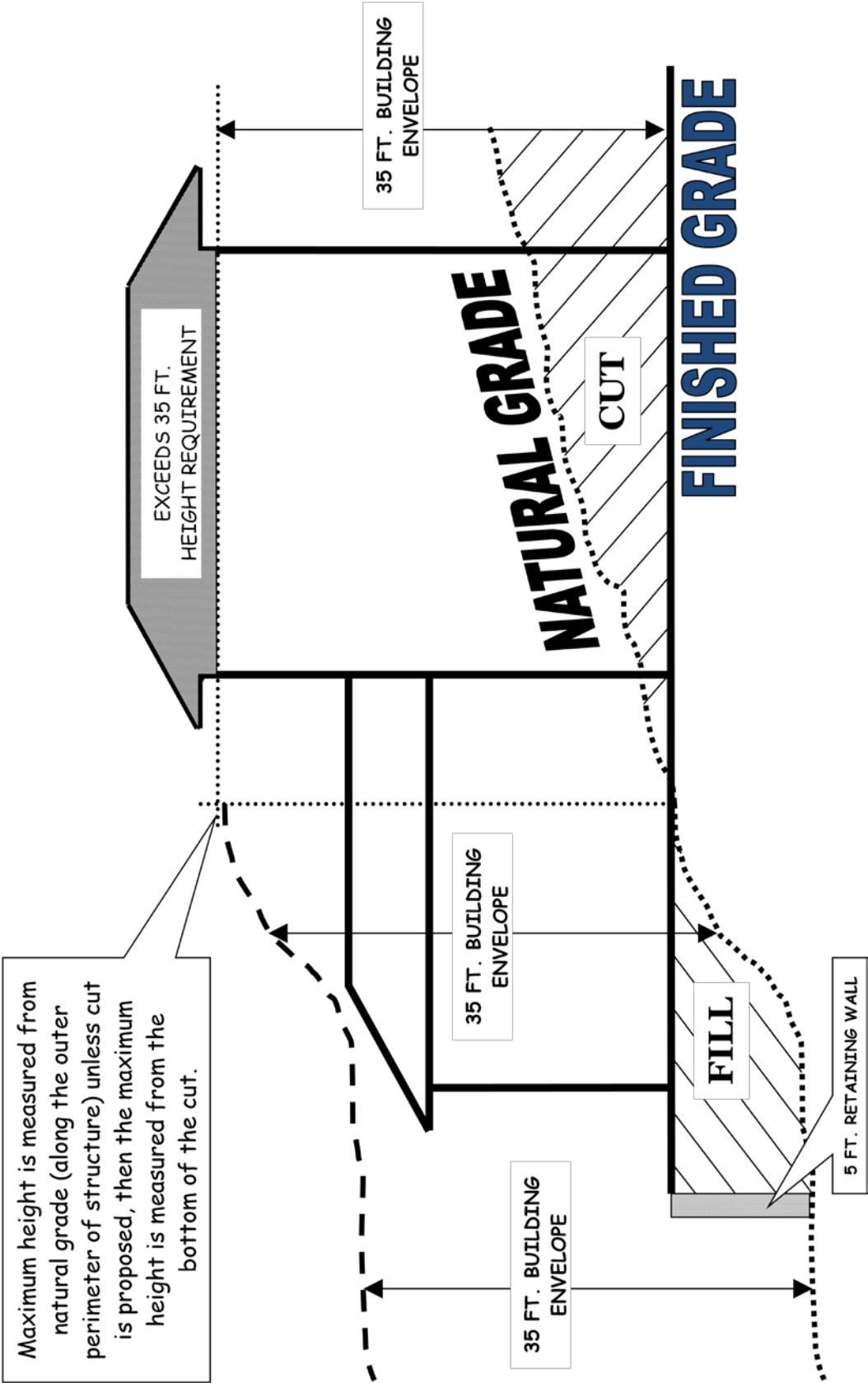
Sample Commercial Site Plan



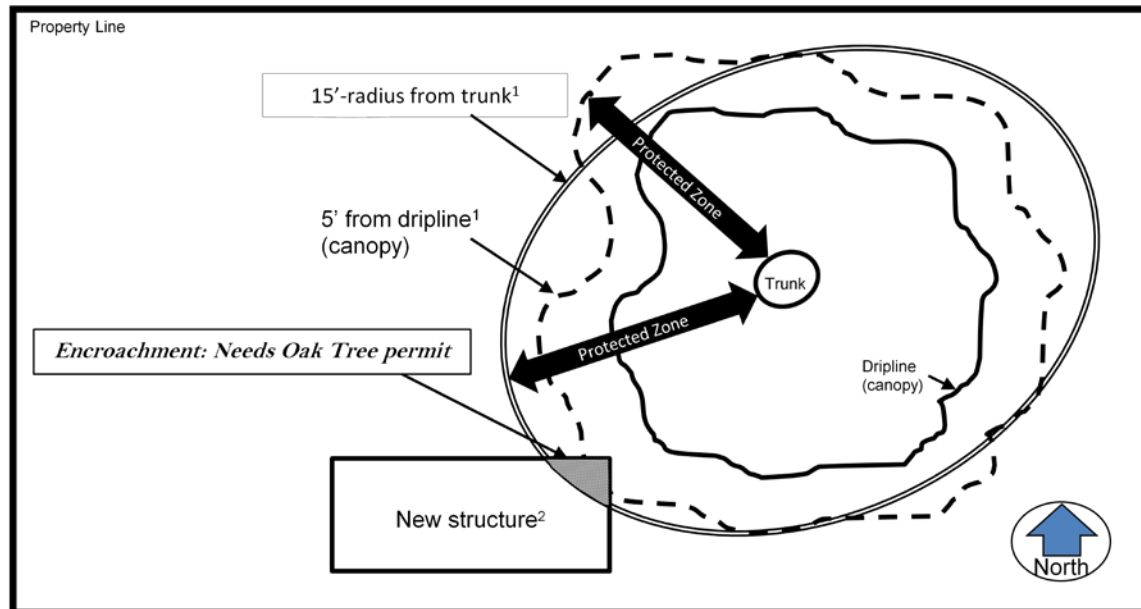
SCALE: 1/8" = 1' (This Sample is not drawn to scale)

C = Compact Parking Space
S = Standard Parking Space

Sample Elevation



Oak Tree Diagram



(Oak trees, at least 8 inches in diameter at 4.5 feet above natural grade or multi-trunk oak trees with a combined diameter of 12 inches, are protected)

- 1- Oak tree protected zones are the areas 15 feet from trunk and 5 feet from dripline (canopy). Show **BOTH** on site plan. Encroachment will occur within either area.
- 2- Any construction, improvement, and demolition (including but not limited to structures, walls, fences, grading, paving, irrigation, landscaping, balconies, storage, and required parking) must be located outside the oak tree protected zones.
- 3- Show the oak tree protected zones, whether the tree is on your property or outside your property (including the public right of way.)
- 4- An arborist report may be required to determine if there is an encroachment.

